

Ukiah Valley Sanitation District
Approved Budget for Fiscal Year Ending June 30, 2023

	Approved Budget for Fiscal Year Ended June 30, 2022	Proposed Budget for Fiscal Year Ended June 30, 2023
Operating Revenues		
Charge for Services	\$ 5,380,968	\$ 5,424,827
Connection Fees	186,896	186,896
Total Operating Revenue	\$ 5,567,864	\$ 5,611,723
Operating Expenses		
District Service and Supplies	\$ 461,312	\$ 471,707
Operating Expense Allocation-City of Ukiah	2,591,499	2,560,814
Legal Expenses	125,000	100,000
Depreciation and Amortization Expense	787,164	787,428
Total Operating Expenses	\$ 3,964,974	\$ 3,919,948
Operating Income (Loss)	\$ 1,602,890	\$ 1,691,775
Nonoperation Revenue (Expenses)		
Taxes and Assessments	\$ 54,668	\$ 56,349
Interest Income	68,014	38,197
Intergovernmental	360	360
Interest Expense Bond	(563,074)	(528,250)
Total Nonoperation Revenue (Expenses)	\$ (440,032)	\$ (433,343)
Change in Net Position	\$ 1,162,858	\$ 1,258,432
Capital Budget	\$ 1,721,786	\$ 1,779,429

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Budget For District-Only Expenses

2020/2021	2021/2022	2022/2023
Approved	Approved	Approved
Budget	Budget	Budget

Contract Management and Administration	\$129,792	\$211,152	\$221,628
Management- UFI	\$39,000	\$75,000	\$75,000
Administration & Clerical-Willow	\$90,792	\$136,152	\$146,628
Office Expense	\$49,762	\$35,139	\$35,779
Telephone & DSL	\$3,830	\$1,583	\$2,000
Dues & Subscriptions	\$10,622	\$1,000	\$500
Office Rent	\$5,100	\$5,100	\$5,679
Office Utilities	\$1,500	\$1,338	\$1,600
Postage	\$550	\$10,636	\$13,000
Invoice ICloud or USPO- Billing and Collections	\$12,960		
Supplies	\$4,000	\$1,407	\$500
Reproduction (prints & copies)		\$6,000	\$4,000
Office Equipment	\$2,500		
Information Technology -All	\$6,000	\$6,000	\$6,000
ICloud Services- Billing and Collections	\$2,700	\$2,076	\$2,500
Auditing & Fiscal Services	\$131,100	\$102,305	\$100,000
Audit Services-FS Preparation	\$23,500	\$22,500	\$20,000
Banking Services	\$1,000	\$337	\$500
State Controllers Report	\$1,000	\$1,000	\$1,000
Bond Compliance Support-	\$2,500	\$2,500	\$1,500
Municipal Advisor Support	\$20,000		
Financial and Managerial Support	\$30,000	\$30,000	\$30,000
Liability and Property Insurance	\$4,100	\$4,968	\$6,000
Financial Review/Monthly Reports	\$44,000	\$36,000	\$36,000
Bond Refinancing - Fiscal - Billing and Collection	\$5,000	\$5,000	\$5,000
Other Prof & Special Services	\$86,250	\$51,165	\$69,900
Engineer Services	\$20,000	\$10,000	\$8,000
Parcel Quest		\$2,340	\$2,400
LAFCO Dues	\$10,000	\$12,500	\$18,000
County Auditor (property tax admin)	\$2,500	\$2,500	\$2,500
PR and Newsletter	\$4,500	\$1,000	\$1,000
Rate Study/Financial Modeling Consolidation	\$20,000	\$15,410	\$15,000
Telecast	\$5,500		
Board Stipend		\$2,500	\$3,000
Elections Fees	\$11,000		\$15,000
Third Party True Up Expense -District Portion	\$8,750	\$4,915	\$5,000
Publication & Legal Notices	\$105	\$150	\$1,200
Legal Fees	\$120,000	\$125,000	\$100,000
Budget/Contract Dispute Resolution & Arbitration	\$25,000		
General Counsel	\$45,000	\$50,000	\$50,000
Special Counsel	\$50,000	\$75,000	\$50,000
Training/Transportation/Travel	\$7,500	\$9,000	\$9,000
Travel to Seminars (Board)	\$4,000	\$4,000	\$4,000
Travel for District Manager		\$1,500	\$1,500
Seminars/Conferences	\$3,500	\$3,500	\$3,500
JPA Dues	\$1,200	\$2,400	\$1,200
Sewer Lateral Replacement Grant Program			\$20,000
Other	\$20,000	\$50,000	\$13,000
TOTAL EXPENSES	\$545,709	\$586,312	\$571,707

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Shared Costs Between City and District for the Combined City/District Sewer System
Operating Expenses and Indirect Allocation

		Budget FY 22/23			
		Amount to be Split	Percent Split		
			District	City	
			50.16%	49.84%	
Total Personnel		\$ 2,427,084	\$ 1,217,425	\$ 1,209,659	
Total Operations		2,043,398	1,024,968	1,018,430	
		<u>\$ 4,470,482</u>	<u>\$ 2,242,394</u>	<u>\$ 2,228,088</u>	
Indirect Rate (14.2%) of Personnel and Operations	14.20%	\$ 634,808	\$ 318,420	\$ 316,389	
Grand Total		<u>\$ 5,105,290</u>	<u>\$ 2,560,814</u>	<u>\$ 2,544,477</u>	

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Capital Projects

Note: Capital projects over \$200,000 require Board approval and negotiation of indirect rate

Project	FY 22/23			Percent Split	
	Capital	Indirect	To be	District	City
	<u>Amount</u>	<u>Amount</u>	<u>Shared</u>	50.16%	49.84%
Belt Filter Press	\$ 825,000	\$ 4,820	\$ 829,820	\$ 416,238	\$ 413,582
Recondition Yardney Filters	100,000	9,000	109,000	54,674	54,326
Install Flow Sensors	20,000	1,800	21,800	10,935	10,865
Vibration Monitoring Equipment	30,000	2,700	32,700	16,402	16,298
Upgrade PLCs	256,000	5,000	261,000	130,918	130,082
Daft Replacement	725,000	5,000	730,000	366,168	363,832
Asphalt Zipper	40,000	3,600	43,600	21,870	21,730
Loader Replacement	110,000	9,900	119,900	60,142	59,758
Machinery Storage Cover	15,000	1,350	16,350	8,201	8,149
Reseal Wash Water Basins	60,000	5,400	65,400	32,805	32,595
Ford/Orchard Lift Station Upgrade	200,000	18,000	218,000	109,349	108,651
SCADA Upgrade at WWTP	300,000	5,000	305,000	152,988	152,012
Water/Sewer Operations Call Truck	40,000	3,600	43,600	21,870	21,730
Wastewater Treatment Plant Truck	40,000	3,600	43,600	21,870	21,730
Total	<u>\$ 2,761,000</u>	<u>\$ 78,770</u>	<u>\$ 2,839,770</u>	<u>\$ 1,424,429</u>	<u>\$ 1,415,341</u>
				\$ 1,424,429	\$ 1,415,341

Connect Sewer North State Street (District only) \$ 355,000

\$ 1,779,429